

WHITE ROCK ELKS 431

EXECUTIVE MEETING MINUTES

TUESDAY FEBRUARY 20th, 2018

CALL TO ORDER

President Geoffrey Chang called the meeting to order at 7:07 p.m.

ROLL CALL

In Attendance: Geoffrey Chang (President), Tom Corless, Tony Crowther, Lois Duke, Mary Harrington, John Hentschel, Emily McGovern, Leah McGovern, Andrew Pothier, Ken Thibault, Frank Walsh, Barbara Andrews (Recording Secretary)

Excused: Jaki Gray

Members: 2

READING OF THE MINUTES

Moved by Tom Corless, **Seconded** by Lois Duke that the Minutes of the Executive Meeting of January 18th 2018 be adopted as circulated. **Carried**

CORRESPONDENCE - None

MEMBERSHIP REPORT - Tom reported that Greg Wilson, Alan Charleston, Bob O'Keefe, Sandy Lloyd Smith, Jim Neilson and Patrick Downey will be initiated at the March General Meeting.

COMMITTEE REPORTS

FINANCE COMMITTEE - No report. Lois advised that Jim Woods is obtaining a Land Titles record for the Lodge.

MANAGEMENT COMMITTEE

Moved by Tom Corless **Seconded** by John Hentschel that an electronic sign be purchased for \$500. **Carried.**

Lois reported that a technician from Ayeborn looked at the large screen and will come back with another technician on Friday to look at the canister.

BAR COMMITTEE - No report

RENTALS COMMITTEE - No report

CHARITY COMMITTEE - No report

ENTERTAINMENT COMMITTEE - Andrew presented his report - see attached.

- When there is an event on a Saturday night and decorations need to be taken down from the stage area towards the end of the evening, an announcement is to be made explaining that this is being done for a hall rental on Sunday morning and patrons are welcome to stay and continue to enjoy the evening.

- A policy that there are to be no Reserved Tickets was decided at the General Meeting on February 13th, 2018 and the Bar Committee will be informed.
- The caterer who provided the Valentine's Dinner would like to serve dinner at a cost of \$15 per person once or twice a month. It was agreed to give it a try and Andrew will work out the details of ticket sales and perhaps a "work flow" electronic sign up sheet.
- An email has been received offering to provide afternoon dance lessons and after some discussion it was agreed that Andrew will follow up.

PUBLICITY – Emily reported as follows:

- She has put a photo of Geoffrey on the website and he will provide some text.
- It was suggested that more recent photos of Emily making cheque presentations, etc. be added to the website.
- She explained that Instagram allows for short "stories" that can be archived and she did some at the Valentine's Dance. She is aware of the privacy issues of taking photos.

HISTORIAN

- Tony enquired about his position as "appointed" Historian. Andrew advised that, under Roberts Rules of Order, appointed positions are allowed to vote but, in the case of a tie, his vote will not be counted.
- Tony was given permission to frame the Inaugural Speech (11" x 17") at a cost of \$50-\$75.

SICKNESS AND DISTRESS – Mary reported on John Pye.

Moved by Tom Corless **Seconded** by Lois Duke that Elks Cards are to be signed solely by the Chaplain and be sent to members only. **Carried**

UNFINISHED BUSINESS

1. **New Societies Act** – Ray Francoeur will follow up with the lawyer.

NEW BUSINESS

1. **60th Anniversary** – Andrew advised that the Entertainment Committee proposes that a celebration be held on April 14th, 2018. It is anticipated that 60 tickets will be sold at \$20.00 totalling \$1,200, and finger foods will be served. Greg Hampson has offered to play for \$200 (usual charge is \$300). Nine dignitaries plus significant others, totalling 18, will be invited. The Executive was confident that this event can be held on a break-even basis.
2. **Complimentary Drinks**
Geoffrey advised that he had received an email from Jim Mackie regarding complimentary drinks at the Robbie Burns event. Following discussion, support was shown for the Treasurer and it was agreed that Geoffrey would meet with Jim Mackie and John Hentschel.

Moved by Andrew Pothier **Seconded** by Ken Thibeault that volunteers should receive one complimentary drink per day for volunteering unless otherwise authorized by the President.

Carried

It was noted that complimentary drinks are given to members on initiation and on birthdays, and also to visitors who are members of Elks Lodges from outside the Lower Mainland. Leah suggested that a Bar Manual would help in communicating these practices.

3. Reserved Tables

Moved by Andrew Pothier, **Seconded** by John Hentschel that the policy for open-seated events as stated on the web site "You can reserve a table if you purchase 6 or more tickets at once" stands.

Carried

It was agreed that a diagram of the numbered tables will be put in the box for each event so that the person reserving the table can put their name on the selected table. Andrew will make up some more Reserved Signs.

4. Family Games Night

Moved by Tom Corless **Seconded** by Lois Duke that a budget of \$300 be approved for the Family Games Night on May 12th, 2018. **Carried**.

Leah advised that this event will start at 4:00 and include door prizes, a quiz and pizza will be served. Members' children and grandchildren aged 13 and over are encouraged to attend. Because this is a membership drive the National Elks will be asked to provide funding for the event.

5. Building Lease

Geoffrey advised that he has asked his nephew who is a lawyer to recommend lawyers who specialize in leases for consideration by the Executive. Geoffrey would abstain himself from this decision. John Hentschel, who is very experienced in leases and believes that the lease and the option to purchase is in good order, suggested that once the lawyer has reviewed the Land Titles Certificate, the lease and the option to purchase, then nothing more be done at this time.

ADJOURNMENT

There being no further business to discuss, the President closed the meeting at 9:23 p.m.

NEXT MEETING

General Meeting:

Tuesday, March February 13th, 2018 at 7:00 p.m.

Executive Meeting:

TBA